



Please note that we require the following in order to process your application:

- **This application form to be completely filled out**
- **One application per person**
- **Proof of Income. Any of these are acceptable.**
 - Current Payslip
 - Centrelink Statement
 - Accountant Letter
 - Scholarship Documentation
 - Tax Return
- **100 points of ID**

Current Passport	70	Previous Tenancy Reference	25
Birth Certificate	70	Prev. Rental Payment History	25
Australia Citizenship Certificate	70	Motor Vehicle Rego Certificate	25
Drivers Licence	40	Bank Statement	25
Centrelink Card	40	Telephone Account	25
Tertiary Education Student Card	40	Electricity / Gas Account	25

Property Details

Property Address:			
Length of Tenancy:		Commencement Date:	
No. of occupants who will live in this property:			
No. & ages of children (if any):			
No. and type of pets:			

About You

Personal Details

Given Name:		Surname:	
Middle Name:		Other names (i.e. Maiden name)	
Date of Birth:		Passport Number:	
Drivers Licence Number:		Drivers Licence State:	
Home Phone:		Work Phone:	
Mobile Phone:		Email:	
Emergency Contact Name:		Emergency Contact Number:	

Current Address

Address:					
Name of Landlord / Agent:					
Phone of Landlord / Agent:			Email of Landlord / Agent:		
How long have you lived at this address?	From		To		Rent Paid
Reason you are leaving this address:					
Was your bond refunded in full?			If not, why?		

Previous Address

Address:					
Name of Landlord / Agent:					
Phone of Landlord / Agent:			Email of Landlord / Agent:		
How long have you lived at this address?		From		To	Rent Paid
Reason you are leaving this address:					
Was your bond refunded in full?			If not, why?		

Current Employer

Occupation:					
Name of Employer:					
Address of Employment:					
Duration of Employment:			Gross Wages per week:		
Contact Name:			Contact Number:		

Previous Employer (if you have been in your current employment for less than 12 months)

Occupation:					
Name of Employer:					
Address of Employment:					
Duration of Employment:			Gross Wages per week:		
Contact Name:			Contact Number:		

Other Income (e.g. Centrelink, other work)

Source:			Gross Wages per week:		
Source:			Gross Wages per week:		

Referees (cannot be family or friends)

Name:		Number:	
Name:		Number:	

How did you find out about this property?

- tattsre.com.au
 realestate.com.au
 domain.com.au
 other internet source (please specify)
 for lease board
 other.....

Confirmation

I confirm the following:

- During my inspection of this property I found it to be in a reasonably clean condition yes no
- If "no", I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the landlord's approval:

Our Moving Service

Successful applicants will be contacted by one of our Tattersalls Real Estate Movologist's to discuss the connection of services such as electricity, gas, Foxtel and broadband. We can also source obligation free quotes for removalist, storage, cleaning, maintenance services and much more.



Terms and Conditions

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (all pages) is true and correct and given of my own free will. I authorise the Agent to obtain personal information from:

1. The owner or the Agent of my current, previous or future residence;
2. My personal referees and employer/s;
3. Any record listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future. I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/submit with any relevant Government Department
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above. I am aware that the Agent will use my email or forwarding address to serve notices.

The applicant acknowledges:

1. that the landlord's insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance
2. that the terms and conditions were available at the time of applying as these form part of the tenancy agreement
3. that possession of the property will not take place until the tenancy agreement is signed by the applicant and a security bond and rent in advance is paid

I consent to the disclosure of this page of the Tenancy Application Form to Moving hub (ABN 73 603 267 465) for the purpose of notifying the water authority and to contact me with regards to services related to moving home. I acknowledge that neither the Agent or Moving hub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure. I acknowledge that the Agent and Moving hub may receive a benefit in relation to any services organised.

I am aware that the availability of telephone lines, internet service, digital or cable television and the adequacy of such services are the sole responsibility of the tenant(s) and the tenants should make their own enquiries as to the availability and adequacy of such services. The landlord or agent do not warrant that any telephone plugs, antenna sockets or other such service points located on the property are serviceable, or will otherwise meet the requirements of the tenant(s) and the tenants(s) must rely upon their own enquiry.

I confirm that the above information is true and correct and I accept the authorisations and agreements as set out above by either typing my name and ticking the box if lodging electronically, or writing my name and signing if lodging by hard copy.

Name			
Signature			
Tick in Acceptance:		Date	

Please return completed Application Forms via one of the following methods:

Email: hello@tattsre.com.au

Fax: (02) 8078 4328

Post or In Person: Suite 607/12 Century Cct, BAULKHAM HILLS NSW 2153